

# Kayz Days Childcare

Inspection report for early years provision

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<b>Unique Reference Number</b>	EY300866
<b>Inspection date</b>	11 September 2007
<b>Inspector</b>	Esther Gray
<b>Setting Address</b>	411 Old Birmingham Road, Rednal, Birmingham, West Midlands, B45 8ES
<b>Telephone number</b>	
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<b>Registered person</b>	Tara Joanne Kay
<b>Type of inspection</b>	Childcare
<b>Type of care</b>	Out of School care

## ABOUT THIS INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality of childcare and, if applicable, of nursery education. The inspection was carried out under Part XA Children Act 1989 as introduced by the Care Standards Act 2000 and, where nursery education is provided, under Schedule 26 of the School Standards and Framework Act 1998.

This report details the main strengths and any areas for improvement identified during the inspection. The judgements included in the report are made in relation to the outcomes for children set out in the Children Act 2004; the National Standards for under 8s day care and childminding; and, where nursery education is provided, the *Curriculum guidance for the foundation stage*.

The report includes information on any complaints about the childcare provision which Ofsted has received since the last inspection or registration or 1 April 2004 whichever is the later.

### The key inspection judgements and what they mean

*Outstanding: this aspect of the provision is of exceptionally high quality*

*Good: this aspect of the provision is strong*

*Satisfactory: this aspect of the provision is sound*

*Inadequate: this aspect of the provision is not good enough*

For more information about early years inspections, please see the booklet *Are you ready for your inspection?* which is available from Ofsted's website: [www.ofsted.gov.uk](http://www.ofsted.gov.uk).

## THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are satisfactory. The registered person meets the National Standards for under 8s day care and childminding.

### WHAT SORT OF SETTING IS IT?

Kayz Days Childcare opened in 2005 and operates from two rooms in the parish hall. It is situated on the Lickey Hills. A maximum of 40 children may attend the setting at any one time. The after school club is open each weekday from 07:50 to 08:50 for breakfast club and from 15.00 to 18.00 during the afternoon, term time only. There is no enclosed outdoor play area.

There are currently 36 children aged from four to under 11 years on roll. Children attend from the local primary school. The after school club has procedures to support children with disabilities and/or difficulties.

The after school club employs five staff. Of these, three staff, including the childcare manager, hold appropriate early years qualifications to level two and there is an action plan in place identifying how the newly appointed manager will achieve level three qualifications for the post.

## THE EFFECTIVENESS OF THE PROVISION

### **Helping children to be healthy**

The provision is good.

Staff take positive steps to promote children's good health and encourage them to begin to take responsibility of meeting their own health needs. For example, the rooms are prepared and tables wiped down ready for snack time before children arrive. When children arrive they are encouraged to wash their hands before the welcome gathering at the table for their drink. There are further reminders about personal hygiene when children again come together later in the session for their snack. Positive steps are taken to prevent the spread of infection and appropriate measures taken when children are ill so that health needs are met. Parents are informed when children are treated for injury or illness by staff trained in paediatric first aid. As a result, children are protected from infection and are well taken care of if they have an accident or become ill.

Children are learning about healthy living through a range of good activities that encourage them to learn about a healthy diet and learn about the benefits of fresh air and exercise. Children walk from school to the hall in the afternoon, where they enjoy fresh fruit and vegetables and other nutritious snacks. Drinks are always accessible and staff ensure their dietary needs are met. Children have good opportunities to learn about healthy eating. The staff promotes their understanding of healthy eating and help them to make healthy choices in activities, including cookery, art, craft and during discussion, as they make their choice from the table at snack time. A lot of activities are organised to encourage children to take part in first-rate physical play indoors. Children enjoy dodge ball, pool and a condensed form of hockey and football with sponge balls. As a result, children are learning about the benefits to their health and fitness, in the games they play and in the food choices they make.

### **Protecting children from harm or neglect and helping them stay safe**

The provision is satisfactory.

Children are secure and well supervised in premises which are suitable for the purpose, because the manager and staff ensure that the environment gives children adequate access to a satisfactory range of facilities that mostly promote children's development. They use a suitable range of equipment that is safe. However, independent choice for children is constrained by the limitations of the storage arrangements. The organisation of the session does not alleviate these limitations. As a result, although storage arrangements are safe, and resources suitable, children lack independent access to toys and resources which restricts the choices they can make.

Children understand the importance of staying safe, for example, in rehearsing the evacuation procedure, in their involvement of the development of rules and their understanding of how they keep them safe. Staff have a good understanding of the Local Safeguarding Board procedures and have appropriate systems in place to safeguard children if any cause for concern should arise about a child's welfare. However, there is no formal risk assessment being undertaken to ensure that all risks to children on the premises or on outings are identified and actions taken to minimise those risks. Staff carry out visual checks and ensure that the security procedures required to protect children from harm are always maintained. Staff have identified their own need for further training in this area. As a result, although children's safety and welfare are protected adequately, there is a potential for unidentified risks to go unchecked.

## **Helping children achieve well and enjoy what they do**

The provision is satisfactory.

Children are developing their confidence, independence and self-esteem. Staff have a good rapport with children. During the breakfast session, and on the walk to and from school, they discuss what they would like to play with during the after school session. As a result, children are involved in making some choices. However, children are not made sufficiently aware of the resources which they can choose from. The choices made through the discussions during the morning are laid out for children in the afternoon but there is little opportunity for children to change the choice they have made earlier in the day or easily access different resources independently. There are sufficient resources laid out to occupy the children on arrival at the setting. However, children and staff are not actively engaged together in play activities throughout the short session. Whilst staff undertake other duties, such as, serving food at snack time to children and tidying resources away before the end of the session, children are seated for periods of time unoccupied whilst the changes to the provision are made. Children are not actively involved in taking responsibility for their own surroundings or in making well informed choices about their play opportunities and this restricts the development of their personal independence.

Children explain how much fun they have. Their individual needs are met and they are developing a satisfactory range of knowledge and skills because there are sufficient resources stored for children to use and some plans which are beginning to provide activities and play opportunities that help children achieve. For example, children enjoy cookery and have opportunities to develop physical and creative skills, both in art and craft and in sports activities. Some topics, introduced by staff, provide children with chances to consider their health and safety. However, they do not make best use of the resources and space to support children's imaginative and creative play and enable children to become engaged and motivated to learn and to take an active part in activities offered throughout the session.

## **Helping children make a positive contribution**

The provision is good.

Children are developing good relationships with adults and other children in a setting where staff work closely with parents and carers to meet individual children's needs and ensure they are fully included in the life of the setting. Parents complete a questionnaire at the end of the summer term in which they express their views of the after school club. These are mostly very complimentary and reflect satisfaction at the care children receive. Children are welcomed and are given sufficient time to settle into the setting so they feel a good sense of belonging. Parents are welcome to stay with children to settle them in for as long as they need. Children benefit from a calm and supportive approach and learn right from wrong through careful explanation and consistency. They are encouraged to welcome new members and to develop their own rules to safeguard them from harm. This also ensures that they are all aware of the need to respect other children's feelings, actively discouraging bullying. Consequently children can explain the reasons for sitting out of activities, if asked to do so by staff. They can explain that they 'think about children's feelings' and the impact of their actions. As a result, children behave very well.

Staff are developing the children's appreciation of the wider multicultural community. All children are treated with equal concern and some topics and activities are planned to enable staff to promote children's understanding of the similarities and differences of people of the wider society. There are sufficient, suitable books, resources and activities to help children

learn about a diverse society through their play. The building has a ramped access and facilities with privacy for those with disabilities and/or difficulties. Staff make reasonable adjustments to accommodate children's individual needs. For example, they take account of age, size, culture and religion in providing for their dietary or any other needs they may have. This means children have a balanced view about the wider world, gain good social skills and gain respect for other people's views and feelings.

## **Organisation**

The organisation is satisfactory.

Children benefit from a satisfactory organisation of the setting. The recent changes to the management of the setting have been notified to parents and an action plan is in place identifying when staff will have obtained the appropriate level of child care qualification to match their identified roles and responsibilities. Some staff have first aid qualifications and others a qualification in food hygiene. There are opportunities offered to staff to up-date their skills knowledge. As a result, children are well cared for in a setting where the staff are committed to continue to update their skills and knowledge by attending training, having a clear sense of purpose and a commitment to continual improvement.

Policies and procedures protect children sufficiently and are shared with parents. Children are protected from harm as the staff are aware of the importance of ensuring that all unvetted visitors are suitable and are not left unattended with children in the setting or whilst on outings.

All records are available and retained for inspection. The record of children's daily hours of attendance reflects the hours children attend, however, does not accurately identify when children are collected from their classroom. Records are kept confidential. Overall children's needs are met.

## **Improvements since the last inspection**

At the last inspection the provider was asked to improve the strategies for behaviour management, so children understand responsible behaviour and learn to work harmoniously with others, and to continue to develop children's understanding of safe play. The provider was also asked to develop the recording of children's medical information to include parents' permission for emergency treatment and improve the registration system, to include the times of arrivals and departures for all children, staff and visitors.

The behaviour management systems in place are good. Children can explain the rules and these are re-visited frequently and especially when new children join the group. A lot of praise is heard for good behaviour. As a result, children are also learning about how to play safely and they are learning to respect others. The provider has developed the child medical record forms to include permission to obtain emergency medical treatment. As a result, children's health and welfare are safeguarded. Records which show the daily hours of attendance for children and those staff who care for them are being recorded. There is also a record of visitors to the setting. However, further improvement is required to ensure the time children are collected from their classroom is accurately recorded to fully safeguard children.

A number of further actions were also agreed during additional visits carried out since the last inspection: improve the recruitment process to include the procedure for staff being checked with the Criminal Record Bureau, develop an operational plan, assess the risks to children in

relation to the transfer of children between school and the parish hall, and take action to minimise these.

The registered person has a thorough recruitment process, having taken advice from an agency knowledgeable on employment law. All staff being recruited are vetted in line with the legal requirements and a thorough interview process is followed and references are taken up. This ensures staff are suitable to be in contact with children. The operational plan is being developed and some improvement means that information to parents is now satisfactory and parents express the view that they are happy with the information supplied to them. Staff have an agreed process for the transfer of children from the school to the out of school premises which is effective. However, the operational plan contains no risk assessment for the premises or formal assessment of outings, to ensure staff are clear about their roles and responsibilities in safeguarding children.

### **Complaints since the last inspection**

The provider is required to keep a record of complaints made by parents, which they can see on request. The complaints record may contain complaints other than those made to Ofsted.

Since the last inspection there have been two complaints made to Ofsted that required the provider or Ofsted to take action in order to meet the National Standards. On 12 October 2006 concerns were raised about the safety of children during the transfer from school to the out of school club. This relates to National Standard 6: Safety. Ofsted investigated this at an unannounced visit on 16 October 2006. A breach of National Standard 6 was identified and the provider was required to take steps to ensure that hazards to children are minimised, specifically in relation to the transfer of children between school and the parish hall. A satisfactory response to this was received on 20 November 2006. On 6 November 2006 concerns were raised about the security of the building and that records of visitors were not kept. These concerns relate to National Standard 2: Organisation and 6: Safety. Ofsted visited the setting to investigate the concerns. As a result, the registered person was required to undertake actions to assess the risks to children in relation to security, when the hall is being used by others, to take action to minimise these, and ensure accurate records are kept of all visitors to the premises. Ofsted received a written response from the provider indicating that all appropriate action had been taken and the provider has kept a record on the complaints log for parents to view. The provider remains qualified for registration.

## **THE QUALITY AND STANDARDS OF THE CARE**

On the basis of the evidence collected on this inspection:

The quality and standards of the care are satisfactory. The registered person meets the National Standards for under 8s day care and childminding.

### **WHAT MUST BE DONE TO SECURE FUTURE IMPROVEMENT?**

#### **The quality and standards of the care**

To improve the quality and standards of care further the registered person should take account of the following recommendation(s):

- improve the record of children's daily hours of attendance to include the time that responsibility is taken for children on collection from their classrooms at school
- conduct a risk assessment of the premises and develop an action plan with timescales which identifies action to be taken to minimise identified risks
- encourage children to be confident, independent and develop their self-esteem; this refers to, providing opportunities for children to make independent choices and to try new activities in a safe and supportive environment.

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