

14/12/2009

Our Reference 143846

## **Outcome of monitoring visit for provision judged as inadequate**

An Ofsted inspector, Elizabeth Juon, carried out a monitoring visit of your provision on 21/10/2009. This visit follows on from your inspection where the provision was judged to be inadequate.

### **Outcome of the visit**

As a result of our inspection on 22/09/2009, we sent you a welfare requirements notice.

In addition to the welfare requirements notice you were also issued a notice to improve. The welfare requirements notice required you to obtain parental permission for each medicine given to children and to seek emergency medical treatment; to maintain a record of all medicines administered and a full and complete record of children's personal details. The notice to improve required you to devise and implement an effective safeguarding children's policy, a full risk assessment for the premises and outings, a complaints procedure and an evacuation procedure; ensure criminal record bureau checks are carried out for all the household over 16; keep records of children's medical conditions and their times of attendance; plan and provide experiences and undertake observational assessment to meet children's individual needs.

Having considered all the evidence, the inspector is of the opinion that at this time you are making satisfactory improvement overall.

To further improve the early years provision the registered person should:

- obtain prior written permission for each and every medicine from parents before any medication is given (Safeguarding and promoting children's welfare) - also applies to both parts of the Childcare Register 10/11/2009
- devise and implement an effective safeguarding children policy and procedure which complies with the procedures of the Local Safeguarding Children's Board (LSCB) (Safeguarding and promoting children's welfare) - also 10/11/2009

- applies to both parts of the Childcare Register

  - devise and implement a system to carry out a full risk assessment for each type of outing, which includes an assessment of required adult:child ratios. This assessment must take account of the nature of the outing and be reviewed before embarking on each specific outing (Safeguarding and promoting children’s welfare) 10/11/2009
  - ensure there is sufficient information kept about the medical condition of any child with long term medical needs and the medicines the child needs to take (Safeguarding and promoting children’s welfare) 10/11/2009
  - ensure that Criminal Record Bureau (CRB) checks are carried out for any household member over the age of 16 by completing the appropriate forms and sending them to the regulator, Ofsted (Suitable people) - also applies to both parts of the Childcare Register 10/11/2009
  - conduct a risk assessment and review it regularly- at least once a year or more frequently where the need arises (Suitable premises, environment and equipment) - also applies to both parts of the Childcare Register 10/11/2009
  - plan and provide experiences which are appropriate to each child’s stage of development as they progress towards the early learning goals (Organisation) 10/11/2009
  - undertake sensitive observational assessment in order to plan to meet young children’s individual needs (Organisation) 10/11/2009
  - keep a daily record of the names of the children looked after on the premises and their hours of attendance (Documentation) - also applies to both parts of the Childcare Register 10/11/2009
  - gain knowledge and understanding of the Early Years Foundation Stage learning and development requirements so that children are provided with an educational programme that will enable them to make progress towards the early learning goals in all areas of learning (Early learning goals) 10/11/2009
  - take action as specified in the compulsory Childcare Register section of the report 10/11/2009

### **Overall effectiveness of the improvement and outcomes for children**

The childminder has been able to make some improvements. She has sought parental permission to seek emergency medical advice or treatment and is keeping a written record in the child's daily diary of every medicine administered to children. This safeguards children's welfare. A record is in place of the children's personal contacts and doctors details. This ensures information is current in the event of an emergency. The forms have been devised to obtain parental permission for medicines to be given, however, these have not yet been fully completed. This does

not fully safeguard children's welfare. The childminder has demonstrated a commitment to continued improvement and will fulfil this requirement before any other medication is given to children.

The childminder was given a longer time scale to fulfil the actions set out in the notice to improve but has already made some progress by devising the complaints procedure and emergency evacuation procedure. She has been proactive in getting information, help and advice from the local authority Early Years team to book training and from the National Childminding Association to develop policies and procedures.

The next visit will be a monitoring visit to assess the progress on the partially completed welfare requirements notice to obtain prior written parental consent to administer medicine and the remaining ten actions made following the inspection on 22 September 2009.

### **Next steps**

Having considered all the evidence the inspector is of the opinion that at this time:

- The childminder has made satisfactory progress in addressing the points for improvement. The next visit will be a further monitoring visit.

I hope that you have found the visit helpful in promoting improvement in your childminding service. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

A handwritten signature in black ink that reads "Sheila Brown".

Sheila Brown HMI  
National Director, Inspection Delivery