



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 127786

### INSPECTION DETAILS

Inspection Date 13/07/2004  
Inspector Name Claire, Alexandra Parnell

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name Woodpeckers Preschool  
Setting Address Quaker Lane  
Cranbrook  
Kent  
TN17 2HF

### REGISTERED PROVIDER DETAILS

Name The Committee of Woodpeckers Preschool

### ORGANISATION DETAILS

Name Woodpeckers Preschool  
Address Quaker Lane  
Cranbrook  
Kent  
TN17 2HF

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Woodpeckers Pre-school is a committee run establishment and has been registered since 1998.

The pre-school is situated in purpose built premises with a secure outside area attached. The group have access to a large entrance hall with a kitchen, the main playroom separated into areas, and a toilet block. The group have a designated parking area. The pre-school is accessible to the local community and outlying villages.

The pre-school operates Monday to Friday, term time only. Monday, Wednesday and Friday are morning sessions from 09:15 until 12:15. Tuesday and Thursday sessions run from 09:00 until 15:00.

There are currently 42 children on role. Of these 21 are funded three year olds and 12 are funded four year olds. There are three child attending with English as an additional language and one child attending with special educational needs.

There is a staff team of six. Of these two are qualified in early years and one is currently training. One staff member is trained as a special educational needs coordinator.

The group receive support and advise from the Pre-school Learning Alliance and Early Years Advisory Teachers.

### How good is the Day Care?

Woodpeckers Preschool offers good quality and standard of day care for children.

The group is well organised with a pro-active staff team and committee working together to offer the best care. The qualified staff are well trained, with further training being completed at present. The remainder of the staff are aware of their responsibilities and role in the group. The children have freedom to explore their environment both indoors and outdoors. They can access activities by choice, as well as partake in exciting activities provided by the staff. All necessary documentation is in place, however, the group needs to expand some aspects to enhance their good practice.

The children are cared for in a safe and secure setting, with vigilant staff, enticing

children to play freely. Children are aware of safety and remind others of limitation. The hygiene procedures are good, with clear expectations for the children regarding hand washing and food preparation. Healthy and nutritious food is provided for the children, taking into consideration any restrictions. Staff are positively inclusive of all children, providing appropriate challenges for children with regard to their background, ability and understanding. Good systems are in place to protect children from harm.

A good range of selected and available resources are accessible to the children. Staff interact at the child's level, offering them opportunities to extend their play. The children's behaviour is good, led by positive role models from all staff,

The partnership with parents is very good. Parents have good opportunities to receive and give relevant information, regarding the care of their child. The committee plays an active part to encourage parental involvement. Clear information is available to parents through written newsletters, displays or verbally. Staff are very aware of the need for confidentiality, and parents are confident to talk to staff openly.

#### **What has improved since the last inspection?**

At the last inspection, the group were given four actions; to carry out and record risk assessments, to produce and implement a medication policy, to update written information regarding the role of Ofsted, and to gain relevant information regarding the protection of children and local support.

Risk assessment- There is now a formal assessment made for the groups insurance as well as a daily check that is recorded. Staff are particularly vigilant for potential hazards both indoors and outdoors.

Medication- Parents now have clear guidance regarding the administration of medication and clear procedures are available for staff. These are effectively implemented, although the group needs to extend this to devise a system that informs parents of when medication is administered.

Ofsted information- The prospectus contains relevant information about Ofsted as the regulatory body, but the correct contact information needs to be available for parents in light of concerns.

Child protection information- The group have attended training recently on the procedure for protecting children from harm. Staff have access to support information, including flowcharts and contact numbers.

#### **What is being done well?**

- The care and provision of play equipment is good. Sympathetic support is offered to all children, without staff taking the lead in the children's play. Staff set realistic challenges for all children to stimulate and develop their learning further. Staff take into consideration the children's ability, understanding and particular needs.

- Staff are vigilant within the group, ensuring children can freely play in a safe and secure environment. Their interaction is very positive. Effective risk assessments are carried out and any hazards are acted upon quickly. Children follow the good role models of staff to remind others of fair and equal play.
- Children are equally encouraged to participate in the activities and the group as a whole. Good positive images are visible within all activities and discussion. Staff celebrate people's differences, encouraging children to appreciate and accept other children's views and opinions. All children have equal access to all activities.

**An aspect of outstanding practice:**

The partnership with parents is very good. Effective programmes are in place for sharing relevant information with all parents, either through the committee or key workers. The committee play a big part in keeping parents informed and encouraging participation in the group events. The group have systems in place to ensure confidentiality is kept and children are secure, particularly when being collected by other adults. Policies and procedure are positively shared with parents. Parents are invited to socialise through family events within the pre-school setting.

**What needs to be improved?**

- the documentation; to update the complaints procedure to include relevant Ofsted contact information for parents, and to provide a system that shows that parents have been informed of when medication is administered to their children.

**Outcome of the inspection**

Good

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?**

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
7	Devise a system to show that parents have been informed of medication

	administration.
12	Update the complaints procedure with relevant Ofsted contact information.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*