



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 268336

### INSPECTION DETAILS

Inspection Date 18/01/2005  
Inspector Name Angela Dyer

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name Sandwell Asian Family Support Service  
Setting Address ASRA Health & Social Care Centre Committee  
Fenton Street,,  
Smethwick  
West Midlands  
B66 1HA

### REGISTERED PROVIDER DETAILS

Name Sandwell Asian Family Support Service

### ORGANISATION DETAILS

Name Sandwell Asian Family Support Service  
Address Fenton Street  
Smethwick  
West Midlands  
B66 1HR

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Smiling Stars Out of School Club is run by Sandwell Asian Family Support Service at the ASRA Health and Social Care Centre in Smethwick, Birmingham. The club provides out of school care for children with disabilities.

The club is open Tuesday and Thursday evenings from 15:00 to 18:00 and on Saturdays from 11:00 to 16:00. The club also operates in the school holidays for 12 hours a week, usually on Tuesdays, Thursdays and Fridays from 12:00 to 16:00.

Children can be referred to the club by Social Services, Children with Disabilities Team, other professionals and parents.

The club is registered to care for 12 children aged between 3 years and 8 years. Older children up to the age of 18 years are also cared for.

The club is run by a Board of Directors, with a nominated person and a co-ordinator. Over 50% of staff hold appropriate early years qualifications.

### How good is the Day Care?

Smiling Stars Out of School Club, provides satisfactory quality care for children.

Staff create a supportive and welcoming environment in which children are happy and settled. The large hall and sensory room are well equipped with resources and equipment to meet the children's needs. Documentation is stored securely and reviewed regularly however is incomplete.

Staff have completed first aid training and have an appropriate knowledge of health and hygiene practices however accident recording procedures are insufficient. Staff have a good awareness of children's safety, both indoors and when on outings, ensuring regular risk assessments and fire drills are completed and that familiar staff escort children when being transported home. Meals are provided that take into account children's individual dietary requirements and children have access to drinking water throughout the session. The staff have an excellent understanding and detailed knowledge of the needs of the children who attend the setting. They work closely with parents to ensure they meet the children's individual needs and ensure that all children are included in the full programme of activities. Staff have an appropriate knowledge and understanding of their role and responsibility to protect the children in their care.

Children have a choice of activities at each session and are encouraged to try new experiences. Staff involve themselves in children's play, offering assistance and encouragement where necessary. Good behaviour is valued and the strategies used are excellent and take into consideration the children's age and level of understanding.

Partnership with parents is good. Staff exchange written information with parents after each session and make sure they are kept informed of all issued relating to their child. During the admission procedure home visits are carried out where information is shared about the setting and the child's needs.

#### **What has improved since the last inspection?**

Not applicable as there were no actions raised at the previous inspection

#### **What is being done well?**

- Staff use effective strategies to manage children's behaviour. Strategies are shared with parents and schools to promote consistency and to ensure children are aware of what is expected of them.
- Resources and equipment are provided to meet children's individual requirements. A sensory room is available for children to use, the room is well equipped with specialised equipment including a bubble tube, water mat and fibre-optics.
- Staff attend regular training to enhance their skills and knowledge. Staff have attended Makaton training which enables them to communicate with children attending the setting with hearing impairments.

#### **What needs to be improved?**

- policy and procedures for lost and uncollected children
- accident recording
- policy for the care and exclusion of sick children

#### **PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)**

There are no complaints to report.

#### **Outcome of the inspection**

Satisfactory

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person must take the following actions by the date shown**

| Std | Action   | Date       |
|-----|--|------------|
| 2   | Ensure there is an effective policy in place including procedures for in the event of a child being lost or a parent failing to collect a child. | 15/02/2005 |

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

| Std | Recommendation  |
|-----|---|
| 7   | Ensure accident records are maintained and signed by parents. and devise and implement a policy about the exclusion of children who are ill or infectious and make sure parents are made aware of it. |
| 7   | Devise and implement a policy about the exclusion of children who are ill or infectious and make sure parents are made aware of it.   |

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*